

TUITION AGREEMENT

Name of Student(s): _____

Address: _____

Please read carefully and select your tuition payment option.

Payment Plan Options:

Option 1 One-Time Payment in Full

To be paid in full by August 31, 2023 by either cash, check or money order directly to the school.

Option 2 Installment Payment Plan through FACTS Management

Please select the number of installments.

Semiannual (due August and January)

Monthly (Ten monthly installments from August through May)

All installment payments **must** be processed and paid through FACTS Management Company by either:

1. Electronic Funds Transfer from a designated checking or savings account; or
2. Credit Card

I acknowledge that I have read, understand, and agree to the 2023-2024 tuition and fee schedules and payment obligations detailed in my tuition statement. In exchange for the admission of my child(ren) in Our Lady of the Holy Rosary - St. Richard Catholic School, I hereby agree to pay, as scheduled, the net tuition due.

At the end of each quarter, parents with past due tuition/fees balance will be notified by the school finance office of the past due amount and the minimum payment required. If all financial obligations are not current, the school will:

- Not allow the student to take mid-term/final exams.
- Block the online grade view for both the student and parent.
- Not issue report cards, diplomas and/or transcripts.
- Disenroll the student from the school.

Family wishing to withdraw its child from the school in the middle of a quarter are required to pay tuition and fees through the end of the quarter. Grades will not be released until the tuition and fees have been paid in full.

Furthermore, I agree to cooperate with the school in the interpretation and enforcement of the policies outlined in the Parent-Student Handbook. I also understand that the school has the ultimate authority over the administration of the school and the interpretation of the school's rules and policies. The administration reserves the right to terminate a student's enrollment at any time.

Print Parent Name

Parent Signature

Date

Print Parent Name

Parent Signature

Date